

August 2017

**RE: Student and Parent Handbook and Internet Use Agreement**

Dear Parents:

An important policy document related to your child's enrollment at Stratford Academy is the Student and Parent Handbook. This year's handbook may be accessed easily in your parent portal or under ACADEMICS on the homepage of our website. You may choose to view the document online or print it to read at your leisure. The handbook contains a table of contents which will help you easily navigate the information. The handbook will provide you with important information about the Stratford Honor Code, rules governing students' behavior and dress, academic policies and requirements, attendance policies, our technology code of conduct, an explanation of divisional procedures, and other general information.

Please take the time to read the handbook carefully and discuss it with your student(s). If there is a policy in the handbook that you do not understand, feel free to give us a call. We will be happy to answer questions and provide clarification.

If for some reason you are unable to access the handbook online, please contact the appropriate division head for assistance.

When you and your child have read the handbook, please read and sign the pledge of support and the Internet Use Agreement and have your student sign it as well. Return the signed agreement to your child's homeroom teacher/advisor by Friday, August 25<sup>th</sup>. **Preschool parents are not required to sign or return the agreement.**

We look forward to a wonderful year and hope that you will refer to the handbook throughout the year when you have questions about procedures or policies.

Sincerely,

Margaret C. Brogdon  
Upper and Middle  
School Principal

Theresa Ferrari  
Assistant Upper and  
Middle School Principal

Redonda Mann  
Lower School Principal

I have read the Student and Parent Handbook, and I agree to abide by all the rules and guidelines stated there. Specifically, I understand and agree to abide by the uniform code, the code of discipline, and the honor code.

I have read, understand, and agree to follow all policies outlined in Stratford Academy's Technology Code of Conduct. I agree to use the network ethically and morally. I understand that if I violate these policies, I will be subject to Stratford Academy's discipline policy as well as applicable state and federal laws. In addition, I understand that my account can be revoked or monitored at any time for abusive or inappropriate conduct and/or violation of the Technology Code of Conduct. In the event that student accounts are established, a letter will be sent to you stating your login name along with directions for accessing your network account.

\_\_\_\_\_  
Student's signature  
(Grades 6-12)

\_\_\_\_\_  
Date

As the parent or guardian of this student, I have read the Student and Parent Handbook thoroughly. I understand the policies and procedures outlined there, and I pledge my support in assuring that my student observes and abides by the rules that govern dress, discipline, and honorable behavior.

I have read, understand, and agree to the policies outlined in the Stratford Academy's Technology Code of Conduct. I authorize my student to have a network account. I agree to take responsibility and liability for any claims or demands against my student should he/she violate the terms of the Technology Code of Conduct.

\_\_\_\_\_  
Parent's or Guardian's signature  
(Grades 1 – 12)

\_\_\_\_\_  
Date